



HOTEL BOOKING FORM

EXHIBITOR / VISITOR DETAILS:

FIRST NAME FAMILY NAME TITLE Mr.....
 COMPANY/ORGANISATION
 ADDRESS
 CITY ZIP CODE COUNTRY
 FAX TELEPHONE
 MOBILE E-MAIL

1. HOTEL RESERVATION:

No.	HOTEL	CHECK IN	CHECK OUT	ROOM TYPE		TOTAL
				No. of SINGLE	No. of DOUBLE	
1						
2						
3						
4						
5						
WITH ROOMS TOTALS OF						

Note:

- **All bookings & reservations will be processed in conjunction with pre payment only.**
- Reservations will be made on a first-come-first-served basis. If the category of your choice is not available at the time of booking, the closest alternative will be allocated.
- Group package prices are applicable for minimum 15 persons & include Airport Meet & Assist, in/out transfers, shuttle buses during the event, tax & service charges.
- *Prices for superior rooms are available upon request.*

Amendments /Cancellations:

Should you have to cancel or amend your hotel reservation & transfers, please inform Petra Events Management [and not the hotel] in writing, either by e-mail [events@pttco.com] or by fax: + 962-6-5681 402.

Appropriate refunds will be made after the event, according to following conditions:

- Hotel reservation Cancellation 6 weeks prior to the event - full paid amount will be refunded, less handling fees of USD 10.00 PP.
- Cancellation of hotel reservation less than 4 weeks prior to the event – 75 % of the total amount will be refunded.
- Cancellation of hotel reservation less than 2 weeks prior to the event – 50 % of the total amount will be refunded.
- Cancellation less than one week prior to the event – 25 % of the total amount will be refunded.
- Cancellation less than 72 hours prior to the event will be considered no show and equivalent of 1 night stay for each room blocked will be charged.



PAYMENT:

USD

Form of payment:

Credit Card

American Express *

Visa Card

Master Card *

Date:

I, the undersigned

authorize Petra Travel & Tourism Co. to debit the amount of

US\$

from my account, in settlement of tourism services ordered

Account number:

Validity

Name [as it appears on card]

Four digit Number for Amex Card

Company name [if corporate card]

Billing address:

As strictly requested from American Express & Master Card Companies in Jordan, you are kindly requested to provide us with a photocopy of the passport & credit card.

For credit card payments, a 3% on total amount will be charged as handling fees.

Bank Transfer

Bank Transfer details:

I enclosed a bank draft for the amount of USDmade payable to Petra Travel & Tourism [Please mention exhibitors name].

Bank: STANDARD CHARTERED BANK LTD.

Account name: PETRA TRAVEL & TOURISM Co.

Account: US Dollar account No. 0101 206 709 901

Swift code: SCBLJOAX

SHMEISANI, AMMAN – Jordan



2.TRANSFERS

Arrival :

- Amman Q.A.International Airport/Hotel in Amman /regular car [1-2 Person] YES NO
- Amman Q.A.International Airport/Hotel in Amman /Luxury car [1-2 Person] YES NO
- Amman Q.A.International Airport/Hotel in Amman /minivan car [1-2 Person] YES NO

Departure:

- Hotel in Amman / Amman Q.A Int'l Airport / Standard car [1-2 Person] YES NO
- Hotel in Amman / Amman Q.A Int'l Airport / Standard car [1-2 Person] YES NO
- Hotel in Amman / Amman Q.A Int'l Airport / Standard car [1-2 Person] YES NO

VIP Limousine Transfer = CIP lounge meet & Assist

- Amman Q.A.International Airport/Hotel in Amman YES NO
- Amman Q.A.International Airport/Hotel in Amman YES NO

3.CHAUFFEUR DRIVEN CAR RENTAL

- Large sedan car [Nissan Maxima,peugeot 406,Opel Vectra or similar] YES NO
- Luxury car [Mercedes,BMW or similar] YES NO
- Extra Luxury car [Mercedes s320 ,jaguar or similar] YES NO

if yes,please mention:

number of days: from: to:
 Pick up place & time Drop off place & time

Prices are per day (8 working hours) & include fuel & applicable taxes.

Arrival Date		From		Departure Date		To	
Carrier	Flight No	Time		Carrier	Flight No	Time	